




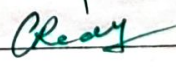



19.02.2024

The members of JOAC met in the Principal's chamber to discuss and resolve the following on 19.02.2024 at 2.30 PM.

- It is resolved to start class works for II, IV & VI semesters.
- It is resolved to conduct long term internship to the V semester students.
- It is resolved to conduct CIA regularly as per the format given by the CCEA-P. All the staff are advised to complete the CIA record and submit the same to the department incharges and to the examination Department.
- It is resolved to conduct quizzes and seminars to all the students of all the classes.
- It is resolved to make and update records for the audit.

#### Members

1. Dr. M. Raghava Reddy 
2. Dr. Sailaja C.S. 
3. Dr. D. Sreenivasulu 
4. Dr. G. Chinna Reddy 

  
Co-ordinator <sup>19/2/24</sup>

  
Principal



30. 04. 2024

The IQAC Members met in the R.No. 118 under the chairmanship of the Principal to discuss and resolve the following:

1. As per the university Academic Schedule, the summer vacation is announced from 01.05.24 to 31.05.2024. Hence, the college remains closed for class work during those days.

During the summer vacation the second semester students of all groups have to undergo CSP. The mentors and the mentees are mapped & awareness is given to the students by the staff.

In the same way, IV semester students will be mapped to 2 months internship. The mentors are entrusted with the works. GDP & Smart intern are 02 programs offered.

The committee unanimously accepted to go for admission campaign. The staff are suggested to move around to improve admissions.

1. Dr. M. Raghava Reddy *M.R.*
2. Dr. Sailaja C.S. *S.C.S.*
3. Dr. D. Sreenivasulu *D.S.*
4. Dr. A. Chinna Reddy *A.C.R.*

*S. Sridhar*  
30/4/24  
Co-ordinator  
~~Dr. D. Sreenivasulu~~

*S. Sridhar*  
Principal

18.06.2024



Date:

Page No.:

The members of JOAC met in the Principal's chamber under the chairmanship of the Principal to discuss and resolve the following:

1. It is resolved to conduct regular class work to the students after Sem - End exams.
2. It is resolved to collect the College fee from the students.
3. It is resolved to conduct admission Campaign seriously.
4. The Committee happily congratulated the Principal for getting the name changed in AISHE Code and in 2(F) & 12(B).
5. It is resolved to prepared DPR for RUSA. and it is resolved to consult APE WIDC for DPR preparation.
6. It is resolved to prepare work load particulars for teaching & non teaching staff.

1. Dr. M. Raghava Reddy
2. Dr. Sailaja C.S.
3. Dr. D. Sreenivasulu
4. Dr. G. Chinna Reddy

Co-ordinator 18/6/24

Principal  
B.T. Govt. Degree College  
MADANAPALLE - 517 325



16.12.2024

The members of JQAC met in the Principal's chamber under the chairmanship of the Principal on 16.12.2024 at 12.30 pm to discuss and resolve the following.

Items for Discussion:

1. Job chart for non teaching staff.
2. Conducting Games & Sports
3. Enrolling of the students Job Portal.
4. CSP data has to be uploaded in the web site
5. Conduct of Internal exam.

1. It is resolved to enroll all the students in the Job portal created by the CCEA.P.

2. It is resolved to prepare a job chart to the teaching staff and the same will be assigned to the staff.

3. It is resolved to conduct games & sports to all the students.

4. It is resolved to upload the completed CSP data in the web site.

5. It is resolved to conduct internal exam.

1. Dr. M. Raghava Reddy
2. Dr. Sailaja C. S.
3. Dr. D. Shanivarulu

L. Dr. G. Chinnabeddy

IQAC Co-ordinator

Principal

B.T. Govt. Degree College  
MADANAPALLE - 517 325

1. Job description for each post  
2. Evaluation of the existing job posts  
3. Identification of the gaps in the work  
4. Preparation of the job analysis  
5. Revision of the job description

6. It is required to identify all the  
7. The job posts created by the  
8. It is required to prepare a job  
9. The job posts created by the  
10. It is required to prepare a job

11. It is required to prepare a job  
12. The job posts created by the  
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